



supports
of artists

06

A guide for individuals
to Arts Council Awards,
July to December 2006

This guide outlines the artists' awards that the Arts Council is offering over the last six months of 2006. It lists and describes the awards on offer with information on their objectives and who is eligible to apply. It explains how to make an application and how applications are assessed. The awards offered between July and December are:

- Travel and Mobility Award;
- Projects: New Work Award;
- Projects: Once-off Award;
- Commissions Award;
- Title-by-Title Award.

Introduction

This guide outlines the awards that the Arts Council is offering from July to December 2006. It lists and describes the awards on offer and provides information on their objectives and on who is eligible to apply. It explains how to make an application and how applications are assessed.

The awards outlined here aim to assist individual artists in the development of their art practice and in the realisation of their ideas. This year the Arts Council introduced improvements that respond to the way in which artists work including some notable changes in the expansion of the *Travel and Mobility Award* including support for inward mobility. In relation to the *Commissions Award*, it will no longer be a specific requirement for commissions to have an Irish performance/exhibition/publication, therefore giving artists greater flexibility to take up international opportunities and make international connections.

The Arts Council is also offering a new *Projects: Once-off Award*, which aims to support stand-alone projects taking place in 2007. *The Projects: Once-off Award* will be open to artists, groups of artists, organisations and individuals working professionally in the arts. Its primary aim is to enable individuals and organisations to carry out stand-alone projects. Awards will be made in the region of €10,000 to €100,000. The money awarded can be used to fund the development, design, creation and presentation of initiatives across any artform area or practice.

For the main awards: *Commissions* and *Projects: New Work* and *Projects: Once-off*, a series of illustrative guidelines are provided to highlight the type of work that could be considered under these awards. It is hoped that these will be useful to those intending to apply.

The Arts Council will run the *Title-by-Title Award* again this year. Music Network will manage the *Music Recording Scheme* and all relevant details will be posted on www.musicnetwork.ie.

Over the first half of 2006, the Arts Council has been reviewing its support programme for individual artists. Full details of a three-year programme from 2007 – 2009, which will build on and enhance the impact of all the Council's direct and indirect supports to individual artists, will be announced in July and published in the autumn.

Along with information about all awards offered during 2006, the Supports for Artists section of the Arts Council's website contains information on online applications. The website also provides details of the schemes supported by the Arts Council and run in conjunction with other agencies. These include: the *Artist in the Community Scheme* (CREATE); *Arts and Disability Awards* (Arts & Disability Forum); *Frameworks* (The Irish Film Board); *Scéim Forbatha na nEalaíon* (Ealaíon na Gaeltachta). The Arts Council does not handle applications for artists' schemes. Please consult the website for further details.

The awards offered between July and December are:

- Travel and Mobility Award
- Projects: New Work Award
- Projects: Once-off Award
- Commissions Award
- Title-by-Title Award

Artists can use the application form with this information folder for the *Projects: New Work Award*, *Projects: Once-off Award* and for the *Commissions Award*. Application forms for the *Travel and Mobility Award* and the *Title-by-Title Award* can be requested from the Arts Council.

Online applications are available for the *Travel and Mobility Award*, *Projects: New Work Award*, *Projects: Once-off Award* and the *Commissions Award*. For further information on making an online application, please see the Arts Council's website www.artscouncil.ie.

Deis, the proposal-based scheme for artists working in the traditional arts, continues as part of the *Traditional Arts Initiative, 2005-2008*.

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Application form

(detachable at back)

Making an application

How do I apply?

First, you must read the following sections of this document:

- Making an application
- Supporting documentation
- Conditions and criteria for all awards
- Ineligible applications
- Assessment procedures
- Information on the award for which you are applying

Then you should fill in your application form. An application can be made online or in hard copy format.

Online

For information on making an online application, please see the Arts Council's website www.artscouncil.ie. Online applications can be made for the *Travel and Mobility Award*, *Projects: New Work Award*, *Projects Once-off Award* and the *Commissions Award*.

Hard copy

To make a hard copy application, you must complete the relevant application form. The attached application form can be used for *Projects: New Work Award*, *Projects: Once-off Award* and *Commissions Award*. Applications for the *Travel and Mobility Award* and *Title-by-Title Award* are available on request. Your application must be posted or delivered to us. The Arts Council does not accept any applications once the deadline for the award has passed. Late applications will be returned to the applicant.

Faxed or emailed applications are not accepted.

All applications must include:

- **Completed application form**
Application form (detachable from the back of this document).
- **A detailed description of your proposal**
The detailed proposal must be submitted for all applications in addition to the application form except for the *Travel and Mobility Award* and the *Title-by-Title Award*. It provides an opportunity for you to expand on the 200-word summary in your application. Your proposal should at most be two pages in length.
- **Current CV(s) of personnel involved in the proposal**
You must include current CV(s) of the key person/people involved in the proposal. If you are making an artform application, your CV should include a comprehensive overview of your work as relevant (e.g., exhibitions, performances, recordings, etc.). If you are making an arts-in-context or arts-in-education application, your CV needs to be skills-based or process-based, reflecting the work that you have done and your expertise in this area.
- **Stamped addressed envelope (SAE)**
To ensure return of your supporting documentation/materials, you must supply a suitable stamped addressed envelope with sufficient postage attached.
- **Supporting documentation**
Submit only what is relevant and necessary for your application. You should submit examples of previous work demonstrating your track record as an artist and other materials where relevant. Please read the section on 'Supporting documentation' on pages 10 & 11 for further information.

Making a collaborative application

Applications for the *Projects: New Work Award*, *Projects: Once-off Award* and the *Commissions Award* are often collaborative applications. However, for these awards it is not necessary to make separate applications as the attached application form allows for information on all persons involved in the proposal to be included.

For applications involving more than one artist for the *Travel and Mobility Award*, applications can be made in either of the following ways:

- 1) One artist from the collaboration makes the application on behalf of the collaborating individuals (i.e., that artist must take full responsibility for accepting the award, complying with conditions and receiving payment. A tax clearance certificate for that artist must be supplied). If you chose to apply in this way, the other collaborator(s) must be listed on the application form.

OR

- 2) A separate application form must be filled out by each artist involved in the collaboration. Each application must clearly identify the other artists involved and also how the applications are linked. For separate applications, please note that detailed budgets for each applicant must be provided. Each applicant must specify the amount s/he is requesting from the Arts Council. Please note that successful artists who apply in this way are paid individually. Tax clearance certificates for each artist must be supplied.

Supporting documentation

Along with your completed application form, you must also submit supporting documentation. You should only submit the types of supporting documentation relevant and necessary for your application. Supporting documentation with hard copy applications must be received by the Arts Council before or on the closing date and time specified for the award for which you are applying. No exceptions will be made.

Supporting documentation is a vital part of your application. You must be selective about what you submit - it is better to submit one high quality example rather than a large amount of lesser quality, irrelevant material. Treat every application as if it were your first. You cannot assume that all of the assessors will know your work. Your application may be assessed by people who do not know your work. All supporting documentation must be correctly labelled and submitted in the prescribed formats.

Do not, under any circumstances, send unique material or irreplaceable representations of manuscripts. The Arts Council will not be responsible for any such material. You must provide a suitable stamped addressed envelope for the return of supporting documentation.

Prescribed formats and requirements

AUDIO CD

Only standard audio CDs are accepted. Please specify the tracks you want the assessors to listen to.

CD ROM

All discs should be readable on a PC. We can accept only the following file formats: Image files (JPEG)
Sound files (WAV)
Video files (QuickTime - AVI/MOV)
Text files (RTF)
Other file formats are unacceptable.

CATALOGUE

Catalogues submitted should be of your most recent work. A maximum of two catalogues will be accepted.

DRAFT MANUSCRIPT/MANUSCRIPT

Five copies of a 10-page draft manuscript and synopsis must be submitted.

DVD

Standard DVD only.
A page of context should be provided with a DVD. Information should include two to three lines detailing the name of the piece, date, thematic/general comments, where it was presented, names of performers, how the work was financed (i.e., an award, self-financed). A minimum of five minutes is required. Long pieces should be edited; otherwise a selection of three extracts (maximum five minutes each) should be submitted.

PHOTOGRAPHS

Photographs should be clearly labelled with a brief description of what the photograph is.

PUBLICATIONS

Any examples of previous publications being submitted must be your most recent work. A maximum of three examples will be accepted.

REVIEWS

Copies of reviews are not mandatory. If you wish to include reviews with your application, a maximum of two will be accepted.

SCORES

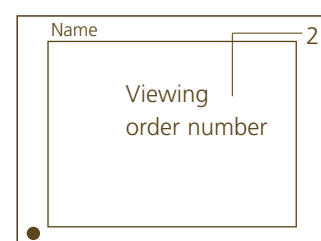
Scores are not mandatory for composers or sound artists who do not use scores, but are a requirement for all other music applications. You should submit up to three scores to show different examples of your work.

SCRIPT

For applications involving a script, please supply five copies of the script.

SLIDES

A maximum of eight and a minimum of four slides can be submitted. Slides should be 35mm x 35mm internal dimensions or 50mm x 50mm including frame and numbered 1- 8, in chronological order (starting with your most recent images). A slide list must accompany your slides (see over). Each slide must be correctly labelled using either an indelible pen or good quality slide labels, with your name, viewing order number and with the dot in the lower left-hand corner to ensure correct orientation.



Supporting documentation

SLIDE LIST

The slide list must contain details of the title and date of the work, media and dimensions. The slide list must correspond to the viewing order of your slides and also with the labelling on your slides.

TRANSPARENCIES

If required, a maximum of eight transparencies can be submitted. Transparencies must also be correctly labelled.

TREATMENT

A maximum of eight A4 pages can be submitted. You should also submit a short synopsis. Sample scenes should be supplied if applicable. For applications involving a treatment, please supply five copies of the treatment and synopsis.

VIDEO

Standard VHS only.

A page of context should be provided with a VHS. Information should include two to three lines detailing the name of the piece, date, thematic/general comments, where it was presented, names of performers and how the work was financed (i.e., an award, self-financed). A minimum of five minutes is required. Long pieces should be edited; otherwise a selection of three extracts (maximum five minutes each) should be submitted.

Supporting documentation specific to the Travel and Mobility Award

Letter of invitation (where appropriate)
Written confirmation of scheduled meetings or an invitation to attend a particular event.

Information on the course, conference, workshop and/or residency
You must submit additional information on your choice of short course,

conference, workshop and/or residency. This information may be in the format of a brochure, a website address or letter. Applicants awaiting letters of confirmation or letters of acceptance are advised to submit applications without such letters and within the four-week deadline. In such cases, applicants should state that letters of confirmation/acceptance will be sent under separate cover when available.

Supporting documentation specific to Projects: New Work Award, Projects: Once-off Award and Commissions Award

Documentation outlining/confirming proposal plans

This can be letters of confirmation from other parties involved in the proposal (e.g., contracts, venue agreements).

Confirmation of acceptance onto the course

This can be in the form of a letter or registration confirmation if available.

Timescale/schedule

The starting dates and finishing dates of the proposal

Evidence of other support

This can be letters confirming other sources of financial or in-kind support.

Additional financial and administrative details

This must include evidence of other funding that has been secured, if any. Production budgets must be submitted for *Projects: New Work Award* and *Projects: Once-off Award* applications in dance, music and theatre.

Outline of plans for evaluating the proposal

An outline of how you will monitor the progress of the proposal and gain from the experience.

Evidence of collaborative process (for the Projects: New Work Award)

If your proposal involves a collaborative process, you must show evidence of how the collaboration will work. You should also provide information which demonstrates your capacity and ability to work collaboratively. There are numerous ways in which a collaborative process can be documented (e.g., for those working in participatory arts, workbooks and diaries made with participants are valuable sources in demonstrating a collaborative process).

Audience figures

If you are putting on a performance or exhibition (or similar), you must provide estimated audience figures.

Information on the commissioning body

For *Commissions Award* applications, you must supply information on the commissioning body – who it is, what it does and why it wants to commission this work. The commissioning body must also indicate how it will finance the commission costs. Arts Council funding is for the commission fee only. For example, if a music ensemble wishes to commission a composer, you must supply information on the music ensemble, evidence of its work and how the ensemble will finance the commission costs.

Schedule of payment for the commission

The schedule of payment indicates how and when the artist will be paid for the commissioned work. It should also include how the commission fee was agreed.

References to similar initiatives and projects

This will give a context for your proposal, if applicable.

Conditions and criteria for all awards

Conditions for all awards

- All awards are offered subject to the availability of funds. Awards may be withheld or divided among applicants at the discretion of the Arts Council.
- Applicants must have been born in, or be resident in, the Republic of Ireland and be in possession of a valid PPS number. 'Residency' is based upon the following definition used by the Revenue Commissioners:

You will be considered resident in Ireland, in a given year, in either of the following circumstances:

- *If you spend 183 days or more in Ireland in a calendar year (1 January - 31 December)*

OR

- *If you spend 280 days or more in Ireland over two consecutive years, you will be considered resident for the second year. However for this condition to apply you cannot spend 30 days or less in Ireland in any of the two years.*

Example:

- (1) Spend 140 days here in year one and 150 days in year two, you are considered resident in year two.
- (2) Spend 365 days here in year one and 10 days in year two, you will not be considered resident in year two.

Residents of Northern Ireland are not eligible to apply for Arts Council awards.

- For individual awards, a PPS number must be provided if the award is over €650. Those receiving over €6,500 must present a Tax Clearance Certificate from the Revenue Commissioners.

- Successful applicants must acknowledge the support of the Arts Council in all promotional material associated with their work. See *A Guide to Acknowledging Arts Council Funding*, available on request from the Arts Council.
- If an application is ineligible, the Arts Council will return it to the applicant and advise accordingly.
- All correspondence should be between the Arts Council and the applicant personally, unless otherwise agreed.
- Successful applicants must report on the utilisation of their award and supply receipts where appropriate. A report form and other relevant information will be sent to you with your letter of offer. The report form must be submitted with your request to draw down the final instalment of your funding.

Criteria for all awards

All applications are assessed in the context of:

- Quality of the idea presented;
- Track record (or potential) of the applicant - evidence of having produced a body of artistic work of recognised quality and significance. For those individuals with less experience, assessors will look for demonstrated potential;
- Feasibility of the entire proposal, including financial feasibility;
- Competitive context and available resources;
- Specific criteria of the award for which you are applying.

Ineligible applications

Your application will be considered ineligible, and returned to you, if:

- The proposed activity has already taken place (retrospective funding) or will be completed before a decision is made on your application;
- It is for charity fund-raising events, or those events that are primarily competitive in nature;
- It is for proposals or activities which are primarily profit-making;
- It has already been assessed by the Arts Council, unless the Council has advised you to redirect your application to another award. Please bear in mind, that this is not an indication of a successful outcome and the relevant closing date may fall some time in the future;
- You do not meet the criteria of the award for which you are applying;
- You did not include with your application all the supporting documentation specified;
- Your application or supporting documentation was late; this means an application and supporting documentation arrived after both the closing date and time;
- You have applied by sending an emailed or faxed application (see page 9).

Assessment procedures

The Arts Council considers all applications, makes decisions and communicates these to applicants in accordance with set procedures, as outlined here. The aim is to ensure that the system for making awards is fair and transparent. The Arts Council employs an assessment process, as follows:

- 1) An application is received on or before the relevant closing date and time. We acknowledge the application within 10-15 working days (two to three weeks) of the closing date and may put questions or make further information requirements (above what was originally asked for). Please note acknowledgement letters are not issued for *Travel and Mobility Award* applications. The Arts Council endeavours to assess all applications as quickly as possible but due to the volume of applications for many awards, the process does take time. We disregard any representations made by, or on behalf of a candidate (with or without the candidate's permission).
- 2) Some awards are assessed by peer panels; some include a shortlisting process and are then assessed by peer panels, while others are assessed by Arts Council specialists and executive staff. Due to the volume of applications, it is Arts Council policy to shortlist, where appropriate. Where shortlisting occurs, the application is assessed and shortlisted by relevant Arts Council specialists and executive staff, or relevant external assessors where necessary. Shortlisted applications are then assessed by peer panels, which have full access to all applications.
- 3) Peer panels normally comprise of at least three external adjudicators with relevant artform/arts practice expertise, and an Arts Council member as non voting chair. Arts Council specialists and executive staff may be involved as required. The assessment panel makes recommendations on the allocation of artists' awards and the Council ratifies these recommendations. The Artists' Services Manager and staff oversee the whole process and implement the decisions. All applications - whether shortlisted or not - are available on the assessment day for viewing by the panel. The relevant shortlisting specialists and executive staff are on hand to provide information if required. For some awards where shortlisting does not occur, the relevant specialists and executive staff undertake a voting role in the panel assessment.
- 4) Internal assessments: for the *Travel and Mobility Award* and *Projects: Once-off Award*, the assessment is made internally by the relevant specialist and executive staff. All decisions are ratified by the Arts Council.
- 5) The Arts Council ratifies all recommendations at a Council meeting. Applicants are informed of the decision as soon as possible following the meeting. The letter of offer outlines the standard conditions of award acceptance. Supporting documentation submitted in support of an application is returned with the letter of notification of the Council's decision.

We do not release details about grant decisions by telephone.

What happens if I receive an award?

A letter of offer will be sent detailing the terms and conditions of the award. You will be asked to write formally to the Arts Council to accept the award. Normally the award is paid in instalments and each payment requires a written request to 'draw down' the instalment. Payments are not made unless they are requested.

What happens if I do not receive an award?

Not all applications are successful. Demand for funding always exceeds the available resources. All awards are made in a competitive environment focussing on the criteria outlined on page 12. Unsuccessful applicants should consider applying again in future rounds.

Because of the competitive nature of the awards and the large number of applicants, it is not possible to make an award to all eligible and good applicants. Eligibility and compliance with criteria for assessment alone does not guarantee receipt of an award.

Appeals and complaints

If you feel that the Arts Council's published procedures have not been followed, check the Appeals and Complaints Procedure (available from www.artscouncil.ie) or contact the Arts Council for a copy of the Appeals and Complaints information sheet.

Travel & Mobility Award

Closing date: Ongoing, but applications must be received at least four weeks before departure

The aim of the *Travel and Mobility Award* is to improve the professional development, formation and networking opportunities of artists and people working professionally in the arts. It will support a short period (six months or less) of travel outside of Ireland. This award is also open to those wishing to pursue short (less than six month) informal education/career development initiatives abroad including courses, mentoring, internships, placements, workshops or residencies. It is directed at those wishing to take up opportunities that may arise during the year. Applicants may apply for travel, subsistence and, where applicable, for the costs of a conference, course, workshop or residency.

Individuals and organisations may also use this award to apply for inward mobility. The purpose of inward mobility is to encourage arts professionals from abroad (e.g., producers, presenters, curators, critics) to visit Ireland to see the work of the applicant. The host individual or organisation may apply for the cost of travel and accommodation of the international guests. Payment will be made after the visit and only upon submission of receipts. Applicants are requested to state whom they wish to invite and provide a rationale for the proposed visit (including desired outcome). Please note that while the invited visitor may engage in other activities while in Ireland (e.g., giving lectures, leading workshops), the primary purpose must be to see the work of the host individual or organisation for a specific purpose.

Who can apply?

Artists and people working professionally in the arts may apply for this award, including performers, arts practitioners, arts administrators/managers and technical personnel working in the arts.

What is not eligible?

- Applications that duplicate the effect of other funding or that are more suitable for other funding (e.g., Bursaries, Professional Development and Training Award);
- Students wishing to use the award to transport them back and forth to their studies abroad;
- Tours and touring groups;
- Individuals attending interviews for employment;
- Commercial trips;
- Performers attending auditions;
- Fund-raising trips.

How much will be awarded?

Normally, the maximum award is €10,000. In 2005 the average award made was €1,000. A fare guide is available on the Arts Council website, www.artscouncil.ie.

Application Form

An application form is available on request from the Arts Council.

Criteria

In addition to the criteria outlined on page 12, evidence of the following will also be taken into account:

- The likelihood that an award will achieve the desired effect.

Supporting documentation

Please refer to pages 10 & 11 (Supporting documentation) for information on the types of supporting documentation required and the formats in which the various types of documentation must be submitted. Please note that specific supporting documentation is necessary for a Travel and Mobility application. Refer to page 11.

Conditions of a Travel and Mobility Award

All successful applicants will be required to submit a short report as well as travel receipts. Applications must be received at least four full weeks before intended departure. Successful applicants will be notified by post and will have to accept the offer in writing. As this process may take longer than four weeks, applicants are encouraged to apply as early as possible.

For further information, please contact:

Charlotte Mangan
International Arts Assistant
Tel: 01 618 0262
Email: travelandmobility@artscouncil.ie

Please send your application to:

Travel and Mobility Award
The Arts Council
70 Merrion Square
Dublin 2

Projects: New Work Award

Closing date: 1 September 2006, 5.30pm

The *Projects: New Work Award* offers funding for the development and/or production phases of projects that extend the boundaries of artforms and/or arts practices. Specifically, the aims are to assist artists in devising, exploring and/or implementing these ideas in any artform(s)/ arts practice(s) or combinations thereof. This award prioritises the creation of new work through experimentation and/or collaboration. The focus of this award is on extending the boundaries of artform and arts practice. Applications for this award must be for projects taking place during 2007.

The *Projects: New Work Award* replaces what was formerly known as *Projects*. The criteria have been revised. Please see examples of what could be funded under this award below.

Applicants can apply for the

- research and development phase and/or
- production phase of projects that create new work.

Who can apply?

Artists, groups of artists, organisations and arts professionals or combinations thereof.

What is not eligible?

- Proposals for which Arts Council funding is already provided through revenue grants or otherwise, i.e., those proposals that replicate an organisation's existing work programmes or on-going administration;
- Capital expenses;
- Touring;
- Proposals better suited to other Arts Council funding programmes or schemes which the Arts Council offers in conjunction with other agencies/ organisations;

- Projects already completed;
- Irish language projects in receipt of funding from Ealaín na Gaeltachta.

How much will be awarded?

It is envisaged that awards in this category will be made in the region of €5,000 to €50,000.

Criteria

In addition to the criteria outlined on page 12, evidence of the following will also be taken into account:

- Experimentation or collaboration;
- Quality of collaborative process (where relevant);
- Feasibility of the proposal, including financial feasibility citing any support that you are currently seeking and/or have obtained, evidence of managerial and/or administrative capacity or secured administrative support;
- Applications must be accompanied by personnel CVs and detailed production planning and budgets, as appropriate;
- Applicants must demonstrate fair and equitable remuneration and working conditions for all collaborating individuals;
- Benefit to arts practice/artists in Ireland.

Artform and arts practice guidelines

The following guidelines are intended as a guide to the type of projects that could be supported under this award in each artform and arts practice area.

In **architecture** this could mean projects that:

- seek to develop architecture through the collaboration of architects with other artists and across other artforms, (e.g., theatre, dance, visual arts, street art etc.);
- develop new, original and critical work by an individual architect or a collective of architects and other artists;
- have a tangible and physical outcome e.g., a publication, an exhibition and/or

a building construction;

- bring architecture to new audiences and which have at their core, an ambition to make possible wider public engagement with, and a better appreciation of, architecture.

In architecture, projects that are already being constructed or developed as part of another building scheme or procurement process will not be considered for this award.

In **circus, street art and spectacle** this could mean projects that:

- allow artists to work with professionals, such as choreographers, directors, costume designers, to develop work that is new to both the artists involved and to audiences;
- enable artists, across a range of genres within these artforms, to create work that changes their own concepts of current working practices;
- provide suitable rehearsal times, which enable artists to explore the boundaries of the artforms, in advance of public performance.

In **dance** this could mean projects that:

- propose original artistic ideas of high quality where dance artists engage with collaborators in the creative and/or production processes, towards creating new and unique works of dance;
- involve new and/or experimental collaborative partnerships;
- seek to develop dance work in new and other media.

In **film** this could mean projects that:

- are of a non-narrative nature;
- involve the development of ideas by individual writers or directors working on their own.

In **literature** this could mean projects that:

- allow a writer to explore creative ideas through original and experimental writing and/or through working collaboratively with other writers, artists of other disciplines and arts organisations;
- take a fresh approach to introducing writers and their work directly to new audiences and contexts using a combination of traditional and innovative methods, including web-based projects e.g.,
 - digital publication of high quality, and experimental in form, including online;
 - transnational collaborations between writers and digital artists;
 - online audience development initiatives e.g., book clubs online 'writers in residence';
- involve reader development initiatives in appropriate contexts: in a book environment (e.g., libraries, schools, bookshops etc. where participants would have ready access to books) or where projects would be run by experienced professionals/ writers over extended periods of time.

In literature, projects that are aimed primarily at the language learning, adult literacy, education and academic communities will not be considered for this award.

In **music** this could mean projects that:

- develop new work by an individual composer or a composer in collaboration with other artists within music or other artforms;
- are performance oriented and involving the presentation of new works;
- are experimental or improvised;
- integrate a number of areas of work (e.g., composition, workshopping, educational programmes, performance, recording etc.).

In **opera** this could mean projects that:

- develop new work by composers/ librettists/directors/ performers, in collaboration with artists from other artforms, where appropriate;
- support experimental opera/music theatre initiatives.

In **participatory arts**, including youth arts, arts in schools, arts & health and arts & disability, this could mean projects that:

- involve partnerships where artists or arts organisations work with other organisations or the public to produce new work, which
 - extend the boundaries of arts practice;
 - offer forward-looking models for learning, for creativity, and for culture and society;
 - are designed to have a long-term, or sustainable, impact on people's artistic skills, ambitions and policy;
 - ideally include a research and development phase; training or supports for artists and key workers (e.g., teachers or youth workers);
 - supports for evaluation and reflection;
 - local, national and international partnerships; supports which ensure high quality engagement with skilled artists;
 - have reached agreements with all partners on their involvement in the project, their contribution, and how the work informs and meets their needs or policies;
 - adhere to the principles outlined in *Artists-Schools Guidelines* (published Arts Council May 2006), in the case of arts in schools initiatives.

In **theatre** this could mean projects that:

- involve the development or production of wholly new and original stage performance work through the processes of individual theatre maker(s), ad hoc companies or cross-disciplinary collaborations, and other

organisations departing from their usual practices.

In theatre, the following projects are unlikely to be prioritised for this award:

- the development or productions of new or existing plays through traditional creative, workshop, or rehearsal processes;
- devising, where this process is the only new aspect of development or production;
- productions which are inadequately staffed and/or do not provide care for artists under best practice.

In **traditional arts** this could mean projects that:

- develop new work by an individual artist or group/band;
- develop new contexts for work derived from the traditional repertoire;
- involve the collaboration of traditional arts with other artforms;
- are multi-faceted in approach (e.g., performance and composition or transmission or recording etc.);
- engage expertise from other artform areas or from the traditional arts community internationally.

Should a potential applicant have applied successfully to *Deis* on more than two occasions they may then be directed towards one of the awards in this information folder (if advised to do so).

In **visual arts** this could mean projects that:

- involve an investigative approach to the development of ideas through explorative and structured research;
- require specialist knowledge, technology, or skills necessary to undertake exploratory/development work and may involve the purchase of reproduction rights from archives, libraries etc.;
- involve critical inquiry and challenge established and/or emerging conventions in creative practice;

- are based on needs identified through specific conceptual and technical research.

Supporting documentation

In addition to supporting documentation that provides evidence of your creative work, applications for this award must also include:

- Documentation outlining/confirming proposal plans;
- Timescale/schedule;
- Evidence of other support (where relevant);
- Additional financial and administrative details (including other funding and project support sought and/or in place);
- Outline of evaluation plans;
- Audience figures;
- Performance/exhibition/production venue agreements (where relevant);
- References to similar initiatives and projects (where relevant).

For further information, please contact:

Ciara Timlin
Artists' Services Officer
Tel: 01 6180 209
Email: projectsnewwork@artscouncil.ie

Please send your application to:

Projects: New Work Award
The Arts Council
70 Merrion Square
Dublin 2

Projects: Once-off Award

Closing date: 1 September 2006, 5.30pm

This is a new award and is offered in the context of the Council's strategy *Partnership for the Arts*, which is committed to improving the Council's range of practical supports. Applications for this award must be for projects taking place during 2007. The *Projects: Once-off Award* offers funding for the development, design, creation and presentation of initiatives and projects across all artforms and practices.

The primary aim of this award is to enable individuals and organisations to carry out stand-alone projects. In practice, this award will fund stand-alone theatre/dance/opera productions, concerts in all genres of music, artist/curator-led exhibitions, and artistic projects and initiatives in context.

This award is meant to complement the *Projects: New Work Award* and is offered on a pilot basis.

Who can apply?

Artists, groups of artists, organisations and arts professionals or combinations thereof.

What is not eligible?

- Proposals for which Arts Council funding is already provided through revenue grants or otherwise, i.e., those proposals that duplicate an organisation's existing work programmes or on-going administration;
- Capital expenses;
- Proposals better suited to other Arts Council funding programmes or to funding schemes which the Arts Council offers in conjunction with other agencies/organisations;
- Projects already completed;
- Irish language projects in receipt of funding from Ealaín na Gaeltachta.

Criteria

In addition to the criteria outlined on page 12, evidence of the following will also be taken into account:

- Applications must be accompanied by personnel CVs and detailed production planning and budgets;
- Applicants must demonstrate fair and equitable remuneration and working conditions for all individuals.

How much will be awarded?

The amount awarded will be relative to scale and ambition of each project/proposal. It is envisaged that awards in this category will range from €10,000 to €100,000. Each budget proposal will be assessed in relation to the scale and actual costs of the project.

Artform and arts practice guidelines

The following guidelines are intended as a guide to the type of projects that could be supported under this award in each artform and arts practice area.

In **architecture** this could mean projects that:

- have a tangible and physical outcome e.g., a publication, an exhibition and/or a building construction;
- re-interpret, re-present or re-construct existing architectural ideas, theories or built works in an original and unique way in order to make new work.

In architecture, projects that are already being constructed or developed as part of another building scheme or procurement process will not be considered for this award.

In **circus, street art and spectacle** this could mean projects that:

- assist artists and organisations to create work at an appropriate level and scale for their artistic ambitions;
- allow for individual learning, through creating new working relationships with those inside or outside these artforms;

- enable recipients to demonstrate their artistic potential by creating work that is appropriately funded.

Proposals are welcome from a range of applicants, from large scale promoters through to individual artists. Applicants must clearly identify their artistic aims and how these will be met.

In **dance** this could mean projects or productions that:

- are from dance artists to create original work;
- are proposed by emerging dance artists with at least two years of professional dance experience. These will be awarded up to €20,000;
- are proposed by mid-career dance artists who have five years or more professional dance experience. Applicants in mid-career can apply for the maximum award.

Applications will be prioritised to support the dance artist and fair and equitable remuneration and working conditions will be a priority. Applications will be assessed on the basis of the artistic quality of the proposal, the track record of artist(s) and feasibility. Detailed budgets must be provided.

In **film** this could mean projects that:

- are experimental and, therefore, have difficulty in accessing funding from other agencies or broadcasters.

In **literature** this could mean projects that:

- allow a writer to explore creative ideas, and work towards a physical or tangible result e.g., a publication or performance, connected to an event or series of events or a festival;
- involve the creation of one-off 'art books' of high quality e.g., collaborations between writer(s) and visual artists.

In literature, once-off publications that are more appropriate to the Arts Council's *Title-by-Title Award* will not be considered for this award.

In **music** this could mean projects that:

- are performance oriented (concerts, series, tours) and focus on repertoire new to audiences and offer experiences unique in the context for which they are intended, for example:
 - repertoire by major international figures which is rarely performed in Ireland;
 - second performance projects featuring existing Irish compositions;
 - repertoire by neglected historical figures (Irish and international).
- bring music to new contexts or new audiences or which expand the avenues through which music reaches people.

In **opera** this could mean projects that:

- involve opera productions that complement the range of opera currently supported by the Arts Council (e.g., core operatic repertoire that is not regularly performed in Ireland, contemporary opera or unusual opera repertoire for which a compelling case for performance can be made);
- bring opera to new contexts or new audiences or which expand the avenues through which opera reaches people.

In **participatory arts**, including youth arts, arts in schools, arts & health and arts & disability, this could mean projects that:

- involve partnerships where artists or arts organisations work with other organisations or the public, which
 - are designed to have a long-term, or sustainable, impact on people's artistic skills, ambitions and policy;
 - ideally include a research and development phase; training or

supports for artists and keyworkers (e.g., teachers or youth workers); supports for evaluation and reflection; local, national and international partnerships; supports which ensure high quality engagement with skilled artists;

- have reached agreements with all partners on their involvement in the project, their contribution, and how the work informs and meets their needs or policies;
- adhere to the principles outlined in *Artists~Schools Guidelines* (published Arts Council May 2006), in the case of arts in schools initiatives.

In **theatre** this could mean projects or productions that:

- are proposed by emerging professional practitioners who are in the first five years of practice and wish to produce a play from an existing text. These will be awarded up to €10,000 and may used for production support (e.g., for hiring an experienced mid-career artist such as actor director or designer; paying for performance rights; venue hire; marketing costs);
- are proposed by mid-career professional practitioners who have more than five years of practice.

These awards will be made across three production scales, €25,000; €60,000 and over €70,000 and may include for example:

- theatre productions of all types including existing and new texts, visual and/or devised theatre;
- applications from any individual or group of mid-career theatre artists.

Applications will be assessed on artistic quality of proposal, track record of personnel, feasibility of project and with an aim to distribute funds across scales of productions.

In theatre, the following projects are unlikely to be prioritised for this award:

- devised plays or new writing productions from emerging practitioners;
- productions which are inadequately staffed and/or do not provide care for artists under best practice.

In **traditional arts** this could mean projects that:

- are linked to a significant date in the history of traditional arts;
- are performance based (e.g., concerts, tours);
- have tangible outcomes (e.g. recording, publication);
- develop the infrastructure for traditional arts;
- develop audiences for the traditional arts.

Should a potential applicant have applied successfully to *Deis* on more than two occasions they may then be directed towards one of the awards in this information folder (if advised to do so).

In **visual arts** this could mean projects that:

- involve a critical engagement with modes of exhibition, the presentation or re-presentation of work, and the conventions of exhibition practices;
- involve a serial or process-based approach which unfolds over extended periods of time.

Supporting documentation

In addition to supporting documentation that provides evidence of your creative work, applications for this award must also include:

- Documentation outlining/confirming proposal plans;
- Timescale/schedule;
- Evidence of other support (where relevant);
- Additional financial and administrative details (including other funding and project support sought and/or in place);
- Outline of evaluation plans;
- Audience figures;
- Performance/exhibition/production venue agreements (where relevant);
- References to similar initiatives and projects (where relevant).

For further information,

please contact:

Awards Officer

Tel: 01 6180 200

Email: projectsonceoff@artscouncil.ie

Please send your application to:

Projects: Once-off Award

The Arts Council

70 Merrion Square

Dublin 2

Commissions Award

Closing date: 29 September 2006, 5.30pm

The *Commissions Award* encourages creative partnerships between a diverse range of commissioners and artists. It provides valuable opportunities for artists and organisations to work together. Our definition of a commission is 'Where one person or entity commissions another to create a new piece of artistic work or dynamic repertoire renewal, and where the creative results will be controlled by the commissioned artist(s)'. The commission will be undertaken over a stated period that will lead to a public performance/publication/exhibition or other dissemination of the commissioned work in Ireland or abroad. This award is for commissions taking place during 2007.

The aim of this award is to foster the creation of new work, encourage dynamic proposals for repertoire renewal and to build artistic networks and artistic relationships between artists and commissioners. It also aims to encourage new types of commissioners and to promote greater diversity in the opportunities available to artists.

Who can commissions?

- Artists;
- Ensembles;
- Individuals;
- Arts organisations;
- Public sector and other agencies;
- Any combination of the above.

Who can be commissioned?

Those commissioned will be an individual artist or a group of artists. There is no limit to the number of commissions a commissioner can apply for, so long as it involves different artists.

What is not eligible?

- Commissions for which Arts Council funding is already provided through revenue grants or otherwise, i.e., those proposals that replicate an organisation's existing work programmes or on-going administration;
- Capital expenses;
- Artists who wish to commission themselves;
- Proposals better suited to other Arts Council funding programmes or to funding schemes which the Arts Council offers in conjunction with other agencies/organisations;
- Commissions already completed or where the fee has already been paid;
- Irish language commissions in receipt of funding from Ealaín na Gaeltachta.

How much will be awarded?

Awards of between €1,000 and €10,000 are likely to be made. Commissioners must cover all administrative and production costs themselves. The Arts Council's *Commissions Award* is for the total costs of the commission fee only.

Note: While all commissioners must invest in the commission, commercial bodies must show significant financial investment in the commission award and their proposal must offer exceptional imaginative opportunities for the artist(s).

Criteria

In addition to the criteria outlined on page 12, evidence of the following will also be taken into account:

- Proposals must encourage the creation of new work, new types of commissioners or encourage dynamic proposals for repertoire renewal;
- Track record or potential of the commissioned artist(s), commissioner and performer must be displayed;

- Feasibility of the commission with reference to all known resources already secured or pledged; extent to which the project has access to other funding and the level of dependence on the Arts Council;
- Applications must be accompanied by personnel CVs and detailed production planning and budgets;
- The artist(s) must receive an appropriate fee;
- Evidence of building artistic networks and artistic relationships (between artists and commissioners);
- Promotion of greater diversity in the opportunities available to artists;
- Indication of how the commission stretches boundaries within an artform and/or across artforms;
- Quality of plans for a collaborative process between the commissioner and the commissioned artist(s) in devising the outcome of the commission for dissemination to the public;
- The likelihood that the work will have an extended life;
- The quality of co-operation – this is particularly important in relation to transnational commissions.

Artform and arts practice guidelines

The following guidelines are intended as a guide to the type of commissions that could be supported under this award in each artform and arts practice area.

In **architecture** this could mean:

- commissioning of new and original work from an architect or architects which has a physical and tangible result, (such as a publication, exhibition, built construction, or another outcome) appropriate to the idea;
- proposals that bring architecture to new audiences and have at their core an ambition to make possible wider

public and professional engagement with, and a better appreciation of, architecture. Such proposals should also indicate how the long term management of, and access to, the work will be handled.

In ***circus, street art and spectacle*** this could mean:

- proposals which offer new ways of working, with partners from inside or outside of the artform, to create high quality work which creatively challenges those involved;
- proposals which provide new working models of excellence within these communities;
- proposals which strengthen existing or generate new partnerships, nationally and internationally, and highlight the capacity of the artforms involved.

In ***dance*** this could mean:

- proposals that enable the creation of new work of high quality from dance artists with a proven track record or potential;
- commissioning from an artist or artists a new work specifically for performance which does not replicate the usual commissioning relationship.

In ***film*** this could mean:

- exploring new ideas and types of commissioning in film where the resulting commission exists as a work in its own right (e.g., a film director commissioning a composer to write a film score or commissioning an artist to create a storyboard).

In ***literature*** this could mean:

- enabling an artist or artists, an arts organisation, or agency to commission a writer to create a new piece of work (poem, story, extract of text) for treatment in new creative formats e.g.,
 - without the physical and textual

constraints of a book format, i.e., visualised, or for live performance/ oral transmission or recording;

- for multimedia publication and broadcast;
- in response to another work of art, or as a multi-disciplinary or cross-artform piece of new work.

- enabling a publisher or arts organisation (with a strong national and international book distribution record) to commission a writer, editor or critic to write an exceptional book, or to compile an exceptional collection of new works by writers with a proven track record or potential, with the aim of increasing audiences for the work of living writers and poets.

In literature, commissions that are aimed primarily at language learning, adult literacy, education and academic communities will not be considered under this award.

In ***music*** this could mean:

- individual performers/ensembles commissioning a composer or composers to write work for specific performance(s);
- promoters, venues or festivals commissioning works for Irish or international artists for performance at their events;
- commissioning of a non-score based, electronic, sound-art or installation type composition;
- commissioning works that foster new or experimental ways of conceiving music.

In ***opera*** this could mean:

- producers who commission composers/ librettists to write a work(s) with specific performance(s) in mind – within Ireland or internationally;
- producers who commission composers/arrangers/librettists to re-interpret existing operas in new

ways (e.g., to adapt an opera for particular performing conditions, to update editions of neglected or historic repertoire or to create an artistically unique new interpretation of an existing work);

- commissioning of a new translation/ adaptation of the text of an existing opera.

In ***participatory arts***, including youth arts, arts in schools, arts & health and arts & disability, this could mean:

Proposals that involve skilled artists collaborating with people, and might include the following:

- the commissioning of a new piece of work which will incorporate high levels of audience interaction or engagement;
- a commission in a youth arts, arts in schools, participatory arts, arts & health setting, arts & disability, or with a wider public (including organisations, clubs or societies);
- a commission intended to develop people's artistic skills through collaboration, where a skilled artist(s) facilitate(s) or enable(s) this collaboration.

In participatory arts, proposals that focus on art therapy rather than arts practice will not be considered under this award.

In ***theatre*** this could mean:

- commissioning a writer to create a new play or adaptation of a work of literature for the stage;
- commissioning a composer or sound artist to create new music or soundscape for the stage.

In theatre, commissions awarded will prioritise the commissioning of experienced writers and composers (by all commissioners) but consideration will also be given to the commissioning of emerging writers and composers by theatre organisations with a strong track record in commissioning new work.

In theatre, the following proposals will not be considered for this award: compilation of existing music and/or sound effects in traditional production practice, and commissioner's costs for devising, workshops, reading or production which may be applied for under other funding programmes.

In **traditional arts** this could mean:

- individuals, groups/bands, organisations, promoters, venues or festivals commissioning a traditional artist with a proven track record or with potential to compose a new work or a new work that derives from the traditional repertoire;
- commissioning a work for solo and/or ensemble performance by established and/or emerging and/or young artists;
- a collaboration between the traditional arts and other artforms;
- a collaboration between Irish and international artists in the creation of a work;
- commissioning a work for performance within Ireland or internationally.

Should a potential applicant have applied successfully to *Deis* on more than two occasions they may then be directed towards one of the awards in this information folder (if advised to do so).

In **visual arts** this could mean:

- the commissioner can be an artist or other individual or an organisation;
- the creation of unique opportunities for people to collaborate in diverse groupings to develop creative work;
- relating particular contemporary creative practices to methods of distribution and dissemination most appropriate to the ambitions of the commission.

Supporting documentation

In addition to supporting documentation that provides evidence of your creative

work, applications for this award must also include:

- Information on the commissioning body;
- Documentation outlining/confirming proposal plans;
- Timescale/schedule;
- Evidence of other support (where relevant);
- Additional financial and administrative details (including other funding and project support sought and/or in place);
- Outline of evaluation plans;
- Evidence of collaborative process (where relevant);
- Audience figures (where relevant);
- Performance/exhibition/production venue agreements (where relevant);
- References to similar initiatives and projects (where relevant);
- Schedule of payment;
- Benefit to arts practice/artists in Ireland.

Conditions of a Commissions Award

- Awards are intended solely to cover the fees to the artist(s) and the award is payable directly to the artist(s) commissioned;
- Either the commissioner or the commissioned artist(s) must fulfil the residency criterion outlined on page 12 of this publication;
- A report by both parties must be provided to the Arts Council on completion;
- The commission will lead to at least one performance, production, publication, exhibition, installation or other form of dissemination, or in some cases, the work being brought to the stage where production/ dissemination can be envisaged. This can take place either in Ireland or abroad;
- For music commissions, it is a condition of this award that scores must be lodged with the Contemporary Music Centre;
- For Irish language literature

commissions, applicants should provide details of funding sought or secured for the commission from Bord na Leabhar Gaeilge or Foras na Gaeilge.

For further information, please contact:

Ciara Timlin
Artists' Services Officer
Tel: 01 6180 209
Email: commissions@artscouncil.ie

Please send your application to:

Commissions Award
The Arts Council
70 Merrion Square
Dublin 2

Title-by-Title Award

Closing date: 17 November 2006, 5.30pm

This award aims to offset some of the production, editorial and advance royalty costs incurred by publishers in the publication of certain works of a specialist cultural nature. *Title-by-Title* awards are intended specifically to co-fund the publication of works of literary criticism, literary biography, drama, poetry fiction and general cultural criticism. No more than three titles by any one publisher will be funded. Application is open to publishers of established reputation.

***For further information,
please contact:***

Artists' Awards Assistant
Tel: 01 6180 200
Email: title-by-title@artscouncil.ie

Please send your application to:

Title-by-Title Award
The Arts Council
70 Merrion Square
Dublin 2

What is not eligible?

- Proposals requiring retrospective funding (works already published);
- Works not pertaining to contemporary arts practice;
- Publishers in receipt of central government funding;
- Organisations in receipt of more than €100,000 per annum from the Arts Council;
- Self-publication proposals.

How much will be awarded?

Title-by-Title awards are made to the value of between €1,500 and €7,000 per title.

Application Form

An application form is available on request from the Arts Council.

Supporting documentation

In addition to supporting documentation that provides evidence of your creative work, applications for this award must also include:

- An excerpt of 10-20 pages from the proposed title;
- Two 300-word independent readers' reports.



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As the Irish Government's development agency for the arts, the Arts Council is the major funder of the arts in Ireland. Each year the Arts Council provides grants to arts organisations (revenue funding), along with grants to artists, (artists' awards). Grants are always made with the objective of promoting artistic excellence and innovation.

The Council embraces the principle of equal access to public funds, and assesses all applications regardless of gender, race or disability. All applications are assessed fairly and without bias. Demand for grant aid always exceeds funds available, and unfortunately all good and eligible applications may not be funded.

For further information about the Arts Council, see www.artscouncil.ie.