**Creative Schools Manager**

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| **Application Form** |

***Please read the Candidate Information Booklet carefully before you complete this application form***

**PART A -**

***Applicant’s Details***

**Name:**   **Current position:**

**School Address:**

**Home Address**

**Email Address:**

**Mobile Number at which you may be contacted on the day of your interview:**

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| **APPLICATION FOR Creative Schools Manager** | Attach a recent signed passport size photograph here |

**PART B - Please note that this part of the application form will be provided to the Interview Board members**

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| **QUALIFICATIONS AND Academic/Professional/Training Record** | | | |
| **List the relevant first or second class honours degree(s) that you hold and the subjects taken in the final degree examinations** | **Grade Awarded (if applicable)** | **University, College or Examining Authority** | **Year that qualification/ award/course was obtained/completed** |
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| **Give details of the teaching qualification that you hold (e.g. B Ed, PGDE, etc.). (This may be the same as your degree above)** | **Grade Awarded (if applicable)** | **University, College or Examining Authority** | **Year that qualification/ award/course was obtained/completed** |
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| **Give details of any other qualification that you hold or any other relevant training you have completed** | **Grade Awarded (if applicable)** | **University, College or Examining Authority** | **Year that qualification/ award/course was obtained/completed** |
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| **Employment Details** |

Please list below your employment history. Begin with your current employment and list all previous employments. Make a separate entry for each change of post. Short periods of part-time employment may be omitted*.*

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| **PRESENT POSITION: FROM TO present** | |
| **GRADE/POST:** | **EMPLOYER** |
| **Main responsibilities and significant features of that post** | |
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| **PREVIOUS POSITION: FROM TO** | |
| **GRADE/POST:** | **EMPLOYER:** |
| **Main responsibilities and significant features of that post** | |
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| ***Reason for leaving the position*** | |

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| **PREVIOUS POSITION: FROM TO** | |
| **GRADE/POST:** | **EMPLOYER** |
| **Main responsibilities and significant features of that post** | |
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| ***Reason for leaving the position*:** | |

|  |  |
| --- | --- |
| **PREVIOUS POSITION: FROM TO** | |
| **GRADE/POST:** | **EMPLOYER** |
| **Main responsibilities and significant features of that post** | |
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| ***Reason for leaving the position*:** | |

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| **PREVIOUS POSITION: FROM TO** | |
| **GRADE/POST:** | **EMPLOYER** |
| **Main responsibilities and significant features of that post** | |
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**COMPETENCIES FOR CREATIVE SCHOOLS MANAGER POSITION**

In this section of the application form we are interested in finding out what you consider to be your key strengths and achievements, which make you particularly suitable for the role of Creative Schools Manager with the Arts Council.

Under each section, you are asked to outline your experience/key achievements (in bullet point format), in order to demonstrate the level and the breadth of your experience.

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| 1. **Teaching and other Relevant Experience** |
| Summarise your range of teaching and other relevant experience to date (500 words): |
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| ***2.INTEREST In the ROle*** |
| |  | | --- | | **Summarise what attracted you to this role and your reasons for considering yourself suitable for the role (35O words)** | |  | |
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| 3. Project ManagementProvide an example of a creative initiative or project that you lead/managed or contributed to. (750 words) *please provide the following information:* |
| *a) Briefly describe the background/the nature of the initiative or project* |
| *(b) what you actually did and how you demonstrated the project management skills* |
| *(c) the outcome or result of the initiative or project* |
| *(d) any lessons learnt during the project* |

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| **Candidate’s Declaration** |

I confirm that all the above information I have supplied on this Application Form is correct.

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|  | **Signed** | **Date** |
| **Candidate** |  |  |

**Please note that you should NOT attach a curriculum vitae or additional pages to this document.**