



Head of Children and Young People's Arts

Role Profile

A. Details

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| Position: | Head of Children and Young People's Arts |
| Grade: | Higher Executive Officer (HEO) |
| Whole-time equivalent: | Full-Time |
| Duration: | 2 Year Fixed Term Contract |
| Reports to: | Director of Combined Arts |

B. Role overview and purpose

This role offers an exciting opportunity to contribute to the management of the one of the Arts Teams. In particular, this role involves the implementation of the Arts Council's policy and plan for children and young people's arts, and supports the management of funding schemes in the area of children and young people's arts. The team is responsible for policy formulation, development initiatives, funding and relationship management.

This post holder will report to the Arts Director and will partner with the support manager across their responsibilities, the management of the team, their agreed areas of work, and will work with other staff in the implementation of agreed cross-organisational projects to deliver the objectives of the ten year MGAW strategy - [Making Great Art Work](#).

C. Key Responsibilities

- Manage all elements of the Arts Council's policy formulation, development initiatives, grant and relationship management in the area of Children and Young People's, Arts;
- Manage and motivate the Children and Young People's Arts (including advisers);
- Collaborate with the Arts Director, other art form and arts practice teams, senior management team and other staff in the implementation of specific cross-organisational projects to deliver the priorities and objectives set out in Arts Council's strategy and its policy on Children and Young People's Arts;
- Build a positive and strategic relationship with other organisations working in the area of children and young people, from art organisations to government bodies and agencies;
- Ensure that the rights of children and young people to participate in the arts and to participate in related decision making is embedded in Arts council policy and practice. Support and collaborate with others to advance these rights in the wider arts sector also.

D. Role Deliverables (including but not limited to)

- Develop and deliver relevant policy and appropriate initiatives and strategies for the development of Children and Young People's Arts in line with Arts Council Strategy and policies;
- Design, develop and manage a work programme which implements the Arts Council's overall strategic goals for Children and Young People's Arts;
- Advise on and customise the Arts Council's funding programmes and development initiatives to meet the evolving needs of organisations and individuals central to the success Children and Young People's Arts in Ireland;
- Work collaboratively with the Arts Council's Creative Schools Department;
- Gather, maintain and contribute to key intelligence and insights on Children and Young People's Arts, the rights of children, national policies and initiatives and maintain excellent two-way communication internally and externally;
- Lead and manage the on-going development of relationships with relevant funded organisations and the wider arts community as it relates to children and young people's arts;
- Develop in collaboration with the Arts Director an annual budget and manage performance against this budget with assistance from Finance as required;
- Ensure that all deliverable's from funding management to relevant research projects are well designed and brought to fruition to a high standard and in a timely manner;
- Contribute to the development of relevant Arts Council strategy and policy including by enabling the voice of children and young people to be including in consultation and development.

E. Person Specification

- A minimum of five years' relevant experience in arts management;
- A proven track record in and demonstrable commitment to the development of Children and Young People's arts across a range of art forms;
- A keen understanding of the policy environment for arts development, national policy environment and rights in particular for Young People and Children and its related areas;
- A detailed knowledge and understanding of the key strategic issues relevant to arts development in the current environment;
- An ability to think analytically and communicate complex ideas clearly and effectively;
- Good interpersonal skills, including an ability to listen and negotiate;
- Evidence of experience in strategy development and implementation;
- Evidence of experience in managing funding and other client relationships;
- Excellent standards of written and oral communication;
- A commitment to high standards of public service;



- Experience in management and administration.

F. Qualifications

The post holder will have a third level qualification (or equivalent).

Note: Arts Council roles and responsibilities are subject to change as per on-going and future organisational requirements and developments.