

## YPCE Project Award 2022 – Questions and Answers

We have collated some questions in relation to the YPCE Project Award and we have tried to give you comprehensive answers to help you make the best application you can.

We really look forward to receiving your application and please feel free to send any observations or feedback on this award which can help us in our planning for future awards to: [ypce@artscouncil.ie](mailto:ypce@artscouncil.ie)

We have arranged the questions by type so you can jump to the ones that match your own queries. We reserve the right to update this Q&A.

- [Q&A - WHO CAN APPLY](#)
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You should read the YPCE Project Award Guidelines in full.

If your query isn't answered here, contact the team at [ypce@artscouncil.ie](mailto:ypce@artscouncil.ie)

YPCE PROJECT AWARD 2022  
Q&A - WHO CAN APPLY

Q:

Can an organisation that is not arts focused, but young person focused (a youth service), and regularly engages young people through arts processes submit the application, or does this need to be done by an artist linked with the proposed project being submitted.

A:

The award is open to organisations working to engage children and young people in the arts so for example it could be a youth service. The award is also open to individual artists.

Please note: If the applicant organisation has a track record in a relevant area but the proposal also relies on other key partners or individuals with a track record in the arts, it is a good idea to be as clear as possible about the relevant track record of each of the partners and their commitment to the project. (See Section 1.7 for essential supporting material that will help to demonstrate this – e.g. CVs, letters of support, examples of work.)

Q:

I have applied to Arts Grant Funding 2022; does this make me ineligible to apply for the project award in this round?

A:

You are right, organisations and/or individuals who have applied for Arts Grant Funding 2022 **cannot** apply for this round of Projects 2022.

Q:

Can organisations in receipt of Strategic Funding apply to the 2022 YPCE Project Award?

A:

Organisations in receipt of Strategic Funding, Arts Centre or Partnership Funding, are **not eligible** to apply for the YPCE Project Award 2022. However, these organisations can support and partner with other applicants in making an application.

Q:

We are a newly formed CLG– does this count us out of the application process?

A:

Individuals or organisations are eligible to apply for a YPCE Project Award. You are not required to be a CLG (Company Limited by Guarantee) to make an application, nor are you ineligible if you are a CLG.

You should be aware that if you are successful, any grant offered will only be paid into a bank account held in the name of the applicant, and you will need to provide an Irish tax number or PPS number and bank letter or statement. In addition, if the total funding you have received from the Arts Council in a 12-month period totals €10,000 or more, you must provide a valid Tax Clearance Certificate/Tax clearance access number. You will need to agree to our conditions of funding and to report on the use of the funding.

Q:

**This will be our first Arts Council funding application – does this count us out of the application process?**

A: Applicants who have never applied to the Arts Council before **can** apply for the YPCE Project Award. You should register with online services as soon as possible to ensure you have enough time to submit an application. <https://onlineservices.artscouncil.ie/>

Q:

**Who would the Arts Council regard as an artist (would creatives and designers count)?**

A:

The Arts Council generally describes professional artists as individuals that identify themselves and are recognised by their peers as professional practising artists. This can include individuals who do not earn income continuously or exclusively from their arts practice.

The arts are defined in the arts act as follows: “arts” means any creative or interpretative expression (whether traditional or contemporary) in whatever form, and includes, in particular, visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium when used for those purposes.

For the YPCE Project Award, we are interested in supporting projects that engage children and young people with the arts. The people involved in delivering this type of project are likely to include individuals from a range of creative backgrounds – and could include designers, facilitators, etc. A YPCE Project can include a wide range of forms and media – it may provide opportunities for young people to express themselves through the arts, or to experience the arts as audiences, or both.

YPCE PROJECT AWARD 2022  
Q&A – YOUTH VOICE and SUPPORTING MATERIALS

Q:

**We would welcome some clarification on the strategic priority that children have a voice in the development, delivery and evaluation of new work.**

A:

A strategic priority for the Arts Council through this award is to support proposals that enable children and young people to have a voice in the development, delivery and evaluation of projects. How this happens and what this looks like will depend on the nature of the project. We expect all YPCE Projects to ensure meaningful consultation with young people and we have asked for a supporting document where you can outline how you plan to go about this. We have provided a template here

[http://www.artscouncil.ie/uploadedFiles/Main\\_Site/Content/Funds/YPCE%20Project%20Award\\_Youth%20Voice%20Template.docx](http://www.artscouncil.ie/uploadedFiles/Main_Site/Content/Funds/YPCE%20Project%20Award_Youth%20Voice%20Template.docx) .

The youth voice template asks you to consider how children and young people will have space, voice, audience and influence in the decision-making for your project. Please see the National Participation Framework for further information and guidance:

<https://hubnanog.ie/participation-framework>

The youth voice template allows you to explain if you do not plan to consult with young people at all stages of your project, so that we can understand your rationale. We would expect this to be relevant in very few cases. You can include in your budget any relevant costs that will support you to ensure young people are supported to have space, voice, audience and influence in the development, delivery and evaluation of the project.

Q:

**Should the plan on how the proposal gives young people a voice be submitted as a separate supporting document or can I make this clear within the application form?**

A:

As per section 1.7 of the guidelines, it should be a separate supporting document. Please use the youth voice template here

[http://www.artscouncil.ie/uploadedFiles/Main\\_Site/Content/Funds/YPCE%20Project%20Award\\_Youth%20Voice%20Template.docx](http://www.artscouncil.ie/uploadedFiles/Main_Site/Content/Funds/YPCE%20Project%20Award_Youth%20Voice%20Template.docx)

Q:

**Is there a general guideline on the number of letters of support? Is there a limit?**

There is no limit, but it is important to ensure that the letters of support are relevant to your application. You should include letters/emails of support from any partners that are key collaborators on your project. The nature of the support should be clear in the letter. For example, an organisation may be confirming that they will offer relevant advice/resources/time to support your project. If there is a financial commitment from a partner organisation and this is listed in your budget, the letter of support from the partner should reference this. If you are including letters of support from more than one partner, we encourage you to put these into a single document with a cover page listing contents.

## **YPCE PROJECT AWARD 2022**

### **Q&A - BUDGET**

Q:

**Is it possible for a project to be funded by multiple sources?**

A:

All recipients of Arts Council funding need to confirm that where they are in receipt of other sources of public funding, there has been no duplication in the use of public funding for the same activity. This means you should not apply to the Arts Council for funding to cover costs related to your project, which are already funded through other sources.

However, it is good to have different sources of funding contributing to a project, so long as there is no duplication. This can help to support the feasibility of your proposal, as well as demonstrating the commitment of partners. You will need to make this clear in the income section of the application form (section 3.2) and include the income from other sources that relates to the project you are proposing. The amount you are requesting from the Arts Council should be the difference between your income from other sources and your expenditure. In addition, all income noted should be backed up by your letters of support.

Q:

**I see that in addition to the Income and Expenditure within the application form, a detailed budget is one of the required supporting documents. Is there a budget template for the YPCE Project Award?**

A:

You are correct that you need to complete the I&E within the application form, and also submit a separate detailed budget. A budget template for the YPCE Project award is available here

[http://www.artscouncil.ie/uploadedFiles/Main\\_Site/Content/Funds/2022%20YPCE%20Project%20Award%20Budget%20Template.xlsx](http://www.artscouncil.ie/uploadedFiles/Main_Site/Content/Funds/2022%20YPCE%20Project%20Award%20Budget%20Template.xlsx) . We strongly encourage you to use this budget template. However, you may use a budget template that has been developed by the Arts Council's art form teams for other awards if you find this helpful. (For example, the [Theatre Project Budget template](#)). Alternatively, you may present the budget for your project in a format that you consider best suits the project you are proposing. As per the award guidelines, please ensure that your budget shows the proposed rates of pay for all personnel involved in your project, and is submitted in Microsoft Excel or Open Office Calc.

Q.

**What would the Arts Council view be of an application being submitted with a zero income position?**

A:

While zero income from other sources can be acceptable for some awards, such as Bursary, it would not typically be a strong position for a Project Award application. For larger scale projects in particular, we would generally expect to see different sources of income to help demonstrate the feasibility of the project. It may be useful to consider the value of in-kind support being offered by partners when looking at the overall budget for your proposal. If you are including in-kind supports as income, you must also show it as expenditure to ensure your budget balances. This helps to provide context for the requested investment from the Arts Council.

**YPCE PROJECT AWARD 2022**  
**TIME-FRAME, CONTEXT and COVID-19**

Q:

**Can we start our project before January 2022?**

We can only support projects that take place from 1 January 2022. It is fine if you have carried out development work ahead of that date, or if you are building on a previous project. However, the award cannot be used to fund those activities.

Q:

**How long do I have to complete the project?**

A:

The YPCE Project Award is intended to support projects that commence on or after 1 January 2022 and will be completed before the end of 2022. For projects that are awarded funding, the Arts Council seeks to be flexible if there are unavoidable delays in completing the proposals as planned. The final instalment of the award will not be paid until the project is complete. If you believe there will be a delay to the completion of your project, you should contact the YPCE team to discuss this with us as soon as this becomes known to you.

Q:

**Do the YPCE Project Awards allow applications to create and develop work to different stages or does the project need to be completed?**

A:

You should apply for a project that can be developed and delivered through the funding you receive. Your project may be related to a wider programme that takes place over a longer time-frame, or you may have ambitions to build on your project in future as a next stage. However, your proposal for the YPCE 2022 Project Award should focus on a specific project that is feasible and will achieve the award objectives in its own right.

Q:

**Does the proposal need to take COVID-19 into consideration?**

A:

In preparing your proposal, you should base it on the best public-health advice and guidance available at the time you are making your application.

You should ensure that what you are proposing is feasible or adaptable should social distancing and/or other public-health measures impact on all or part of the funding period for which you are applying.

The Arts Council recognises that the public-health environment may change between the point in time at which you are making your application and the time you will be delivering your proposal. In the event that your application is awarded funding, you will be able to update us about any necessary changes if these arise.

## **YPCE PROJECT AWARD 2022**

### **Applying to the RIGHT PROJECT AWARD AND THE RIGHT STRAND**

Q:

**Is my proposal better suited to a Theatre Project Award or a YPCE Project Award?**

A: The only way to determine this is to read the award guidelines for both the Theatre Project Award and the YPCE Project Award and decide which is best suited to your proposal. The Theatre Project Award and the YPCE Project Award each outline particular priorities, and each strand within each award is also quite distinct. It is very possible that your proposal might include elements that are relevant across both Theatre and YPCE priorities – in this case you will just have to choose which you think best suits what you are planning to do.

If you apply for a Theatre Project Award, your proposal will be assessed primarily by the Theatre team, and will be considered in a competitive context alongside other theatre projects, regardless of the age-group they are targeted towards. The YPCE team will provide a secondary assessment with regard to the quality of your application with regard to young people's engagement with the arts. The panel is likely to be comprised mainly of Theatre practitioners.

If you apply for a YPCE Project Award and the main art form area for your project is Theatre, your proposal will be assessed primarily by the YPCE team, and will be considered in a competitive context alongside other projects that seek to engage young people with the arts, across a range of art forms. The Theatre team will provide a secondary assessment with regard to the quality and feasibility of your application from an art form perspective. The panel will include arts practitioners from a range of backgrounds, who have experience of working with and for children and young people, and are representative of the art forms in the applications received.

Q:

**If I am working with children who are between the ages of 5 – 8 which strand of the YPCE Project Award should I apply through?**

A:

We have included different strands in an effort to encourage projects that will enable children and young people at different ages and stages to have opportunities to engage with the arts. It sounds like your project could potentially be suited to Strand 1 (early childhood) or Strand 2 (childhood). It could potentially be suited to Strand 3 (transitions) if the focus is on the transition between these age-groups. You should choose the strand you consider most suited to your project, depending on the nature of the project and giving consideration to the age-group of the majority of participants.

## **YPCE PROJECT AWARD 2022**

### **HOW YOUR APPLICATION IS ASSESSED**

#### **Q: Are the assessment criteria weighted equally?**

There is no numeric weighting attached to each of the assessment criteria for a YPCE Project Award. All of the criteria (artistic merit, feasibility, meeting the priorities of the award) are given equal consideration in the assessment process, and then the panel gives a single score for each application. The collated scores of all panel members create the final score for an application.

#### **Q. Is each application question considered in isolation or is information presented in a previous question considered?**

A:

The application form and supporting materials are read by the assessors in full. Each section of the application form and required supporting document we ask for should assist in making a comprehensive assessment. A primary assessment text focussed on each of the criteria is written drawing on all of this information.

Secondary assessments from the art form teams are likely to focus on the artistic quality and feasibility of the proposal from an art form perspective. They may look specifically at your examples of work, CV, and the track record of the partners or key individuals involved, as well as your detailed budget.

The *Details of your proposal* (Section 2.3 of the application form) is an important place to include all of the key information relevant to your project, as if your proposal is shortlisted for consideration by panel, this will appear as the front page of your proposal. The panel will also have access to the full application and support materials, and to the assessment team's analysis of these.