**Creative School Planning Framework 2021:**

**Creative School Plan**

**School:** [insert name and full address]

**ARN:**

**School Co-ordinator(s):**

**Creative Associate:**

**The Creative School Plan** will support you to plan for sustainable arts and creative activities in your school. Your Creative School Plan is a living document that should be added to and amended as needed, supporting you to continue your school’s creative journey.

The Creative School Plan will:

* Build on your school strengths and areas for development
* Set out your vision, aims and success criteria for placing the arts and creativity at the heart of your school
* Ensure children/young people participate in developing, implementing and evaluating the Plan.

There are three sections:

1. Your Vision & Aims 2. Plan Summary 3. Activity Plan(s)

**Writing the Plan:** The Creative Associate and the Schools Coordinator, working in partnership, are responsible for completing this document and for updating it as needed. Each section requires input from the wider school community and it is recommended to involve as many voices as possible in the planning process. This should include:

- Children / Young People - Teachers / Staff - Leadership / Management

- Parents / Guardians - Artists / Creative Practitioners - Arts / Cultural Organisations

**Gathering the evidence:** Your findings from the Understand process will be invaluable to you when you are writing this Plan. This analysis creates a strong foundation from which to build your schools engagement with the arts and creativity.

Continued evaluation of your activities and learning is another important part of your Plan. Measures should be built into your Plan to support the completion of this during the process. Examples include but are not limited to; mid-progress reviews, creative evaluation exercises, feedback from participants, satisfaction surveys, discussions, interviews, peer learning, student self-evaluation, feedback from creative practitioners/arts organisations, documenting the process (photography, film) reflective journals, student blogs etc.

Your Creative Associate will suggest practical creative evaluation methods and, working with the School Coordinator, will identify key stages for this to take place.

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| **1: Vision & Aims** |
| **Vision:** Your long-term aspirations for the arts and creativity in your school. |
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| **Aims:** What your school hopes to achieve by introducing this Plan. |
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| **Success Criteria:** How you will measure the impact of your aims. |
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| **Involvement of Children and Young People:** How children/young people will be involved in developing, implanting and evaluating this Plan. |
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| **2: Plan Summary** | | | | |
| **Name the Area for Development (AfD)**  e.g. Dance or Baking or Problem Solving. | **Name the activity or activities that will support this AfD.** | **Identify which aims (Section 1) are being targeted.** | **Which of the following will this AfD impact:**  1.Children & Young People  2. Teaching & Learning  3. Leadership & Management | **Identify the desired outcome(s).** |
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| **3: Activity Plan(s)** | |
| **Name of activity** |  |
| **Short description** |  |
| **Anticipated start/end dates** |  |
| **Classes/year groups** |  |
| **Teachers/staff involved** |  |
| **Does this activity include collaboration with any of the following, artists, creative practitioners, arts and cultural organisations or other?** |  |
| **Curriculum areas covered** |  |
| **Which creativity skills do you want to develop in your pupils/students through this activity?** |  |
| **What other skills will be developed through this activity?** |  |
| **How will you evaluate the activity and what methods will you use?** |  |
| **How will you share learnings from the activity?** |  |

**Notes:**

* Each activity should have a separate Activity Plan where it is developed in more detail.
* The School Coordinator is responsible for uploading the full Plan onto [Online Services](https://onlineservices.artscouncil.ie/Secure/Login.aspx?lang=en-ie). This is the same portal used to apply for Creative Schools. For support in how to upload documents please refer to <http://www.artscouncil.ie/creative-schools/payments/> or contact [creativeschools@artscouncil.ie](mailto:creativeschools@artscouncil.ie). This process will also release your final payment.